

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

AGENDA

Personnel/Policy Committee

Tuesday, October 13, 2009

5:00 p.m.

CHAIRPERSON: Jana R. Barnett, Esq.

ASSIGNED MEMBERS: Mrs. Joanne E. McCready
Mrs. Lynn T. Sakmann
Kurt Althouse, Esq.
Mr. Gregory L. Portner
Mr. John A. Larkin, Ex Officio

STAFF MEMBERS: Kathleen A. Garman, Dir. Human Resources

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENT OF RECORDING BY THE PUBLIC

MINUTES

Approve Committee Meeting Minutes -

- September 14, 2009 Personnel/Policy Committee Meeting

PUBLIC COMMENTS WILL BE TAKEN AT THE BEGINNING OF THE MEETING ON
AGENDA VOTING ITEMS ONLY AND ON ALL AGENDA ITEMS AT THE END OF THE
MEETING

I. Personnel Items

- a. Recommend Approval of Professional Employee Status – **Jessica L. Lengle**, Teacher at WHEC, effective October 7, 2009.
- b. Recommend Approval of Support Teacher for the 2009-10 school year as follows:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Amy Stewart-Himes	Dr. Marcia Moyer	Elementary Teacher	\$500.00
- c. Recommend Approval of Support Staff Appointment – **James Jackson**, Full-time Maintenance Worker/Plumber, at a rate of \$19.00/hr., effective October 27, 2009, pending receipt of documentation.
- d. Recommend Ratification of Approved Hours for Part-Time Support Staff:
 1. **Megan Phillips**, Part-time Special Education Instructional Aide at the JSHS, 6.5 hours/day, effective September 29, 2009.

**October 13, 2009 Personnel/Policy Committee Meeting
Agenda - Page 2**

2. **Mary Ann Gibney**, Part-time Computer Lab Aide at the JSHS, shared hours not to exceed an individual maximum of 34 hrs./week, effective September 29, 2009.

Background Information: These appointments were approved at the September 28, 2009, Board meeting, but the hours were not included at that time.

- e. Recommend Ratification of Additional Hours for Support Staff to attend an Effective Instruction workshop at the BCIU on October 12, 2009:
 1. **Donna Bottiglieri**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
 2. **Susie Froehlich**, Full-time Special Education Instructional Aide at the JSHS, at her approved hourly rate, not to exceed a maximum of 6 hours.
 3. **Glenda Jarrett**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
- f. Recommend Ratification of Additional Hours for Support Staff to attend Advanced Paraprofessional Academy at BCIU on October 12, 2009:
 1. **Jessica Hole**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
 2. **Holly Miller**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
 3. **Stacey Riegel**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
 4. **Lisa Reichardt**, Full-time Special Education Instructional Aide at WREC, at her approved hourly rate, not to exceed a maximum of 6 hours.
 5. **Mary Lieberman**, Full-time Special Education Instructional Aide at WREC, at her approved hourly rate, not to exceed a maximum of 6 hours.
- g. Recommend Ratification/Approval of Additional Hours for Support Staff - **Kathy Schweitzer**, Full-Time Special Education Instructional Aide at WHEC, to attend trainings on October 8, 2009, December 8, 2009 and March 8, 2010, in order to comply with PDE mandated requirements, paid at her approved hourly rate, not to exceed a maximum of 18 hours.

**October 13, 2009 Personnel/Policy Committee Meeting
Agenda - Page 3**

h. Recommend Approval/Ratification of FMLA Leaves:

1. **Glenda Jarrett**, Full-Time Special Education Instructional Aide at WHEC, a family and medical leave of absence, effective October 14, 2009, for approximately two weeks.
2. **Susie Froehlich**, Full-Time Special Education Instructional Aide at the JSHS, a family and medical leave of absence, effective on or about February 25, 2010, for the allotted 12 weeks.
3. **Barry Matz**, Custodian at the JSHS, a family and medical leave of absence, effective on or about November 13, 2009, for approximately three weeks.
4. **Carolyn Okla**, Teacher at WHEC, a family and medical leave of absence, effective September 29, 2009 until a date to be determined.
5. **Joseph Palubinsky**, Custodian at the JSHS, a family and medical leave of absence, effective October 8, 2009, until on or about November 2, 2009.

i. Recommend Approval of Supplemental Athletics List for Winter Sports 2009-10.

j. Recommend Approval of **Jodi Buffington**, Secondary Teacher, as a weight room supervisor substitute, \$13.00/hr., effective October 27, 2009.

k. Recommend Approval of Additions to the District Volunteer List.

l. Recommend Approval of Additions/Deletions to the District Substitute List.

II. Administrative Items

a. Discuss the need to have senior administrators attend regular board meetings.

b. Discuss the merits of having senior administrators and board members available to talk to the public for 15 minutes prior to regular board meetings.

III. Policy Items

a. Recommend first reading of the following policies:

- 113 Special Education
 - 113.1 Discipline Of Students With Disabilities
 - 113.3 Screening And Evaluations For Students With Disabilities
- 114 Gifted Education
- 237 Electronic Devices
- 718 Service Animals In Schools
- 815 Acceptable Use Of Internet
- 907 School Visitors

**October 13, 2009 Personnel/Policy Committee Meeting
Agenda - Page 4**

- b. Recommend adoption/second reading of the following revised policies:
 - 104 Nondiscrimination of Employment Contract
 - 605 Tax Levy

PUBLIC COMMENT ON AGENDA ITEMS

NEXT PERSONNEL/POLICY COMMITTEE MEETING DATE: MONDAY,
NOVEMBER 9, 2009.